

TENDER NOTICE

No.12/8/2018/I&PA

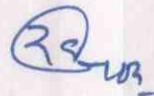
Government of India

Ministry of New and Renewable Energy

Block No. 14, CGO Complex,
Lodi Road, New Delhi – 110003.

Ministry of New and Renewable Energy (MNRE) invites technical and financial bids in sealed covers from Delhi/NCR based Companies/Firms/Agencies for conceptualization, fabrication and maintenance of a Renewable Energy pavilion in an area measuring 60 (15 X 4) square meters for display of New & Renewable Sources of Energy (NRSE) systems & devices on the occasion of "2nd Edition of Global Renewable Energy Investors' Meet & Expo (2nd RE-INVEST)", scheduled to be held at India Expo Centre, Greater Noida, Uttar Pradesh from 19th to 21st April, 2018. The Technical bid should be accompanied by earnest money of Rs.25,000/- (Rupees Twenty Five Thousand Only) in the form of Demand Draft payable to DDO, Ministry of New & Renewable Energy, New Delhi. The sealed tenders should reach the Under Secretary, I&PA Division, Ministry of New & Renewable Energy, Block-14, CGO Complex, Lodhi Road, New Delhi **on or before 05 March, 2018 by 11 A.M.** Only those Firms/Companies are eligible whose annual turnover is atleast Rs.5.00 Crore (Rupees Five Crore Only) during the last three years consecutively. The Consultant will have to provide the following:-

1. Fabrication and maintenance of a Renewable Energy pavilion of the Ministry measuring 60 square meters (15 meters x 4 meters) for display of the New and Renewable Sources of Energy (NRSE) exhibits/systems & devices;
2. There will be one gate, with art work on NRSE, logos, mural, highlighting the name of Ministry (both in Hindi and English) with back-lit on flex with proper theme and logo;
3. The Consultant shall provide and maintain carpeting in all common area;
4. The Consultant will make a provision for screening films with one LCD Projection (Plasma 60"). Two Guides have to be made available at the Reception throughout the period;
5. Printing and supply of 5,000 brochures (English - 4000, Hindi - 1,000) on Renewable Energy; Detailed specifications and sample of the brochure may be obtained from the Ministry;
6. The Renewable Energy pavilion should be decorated with attractive art work, creative work, eye-catching colour scheme, murals, fascias, logos for displaying the NRSE systems & devices;
7. The Renewable Energy pavilion will display high quality of International standard. 18 No. of photographic blow-ups/transparent translite with write-ups on NRSE systems & devices pertaining to programmes and schemes, targets and achievements of the Ministry.
8. Crockery, Tea/Coffee/Dispenser and a separate pantry for visiting dignitaries;
9. Arrangements for the services of an Attendant to be made for the entire period of the event;
10. A store for keeping the exhibits/literature and empty boxes etc.;
11. Stationary like visitor books, pens, scissors, ribbons, trays, plastic folders, press kits for media persons, etc. may also be provided;



12. Three flower baskets for every day, 10 bouquet for the first day and 5 for subsequent days during VIP visits;
13. Proper spot lighting in the entire Renewable Energy pavilion;
14. Provision of one helper and one sweeper with proper uniform for cleaning of the Renewable Energy pavilion of MNRE;
15. Proper security arrangements round the clock;
16. Provision of Fire fighting equipment;
17. Still photographic and video coverage as per the requirements of MNRE during the entire exhibition period and supply of two smart card type pen drive (Minimum 8GB) of the coverage and 50 photographs (in colour) to be given to MNRE. The photographer should be available on demand of MNRE;
18. Arrangement of proper supply of water as per the requirement of the Ministry by way of keeping bottles, dispenser etc.
19. Daily transport facilities of one vehicle for inspection/supervision and attending the exhibition by MNRE officials from 17/4/2018 to 21/4/2018.

Note: There may be some changes on the spot as per requirement/direction of the Ministry.

2. Terms & Conditions for awarding/execution of the work

- i. The Expo, being an exhibition of international repute, all the work is required to be executed in an excellent manner and on turnkey basis.
- ii. No payment will be made to the bidding Companies for the drawings/models submitted to the Ministry.
- iii. The payment will be made after the exhibition is over and the services made available are found satisfactory by the Ministry.
- iv. The Consultant will have to provide Renewable Energy pavilion, complete in all respects by 2.00 P.M. on 18/04/2018.

3. Terms & Condition for acceptance of Tenders

- i. Technical bids and financial bids should be submitted in separate sealed envelopes and the same should be mentioned on envelopes clearly.
- ii. The technical bid should include (a) Concept Paper (b) Detailed drawings (c) Past experience of the Consultant in exhibitions of Union/State Governments/PSUs (d) Award/Commendations for fabrication of pavilions/stalls in International, National and State level Exhibitions and (e) Professional Team.
- iii. Salvage charges must be mentioned in the financial bids.
- iv. **The bidders will have to deposit an amount of Rs.25,000/- (Rupees Twenty Five Thousand Only) as security deposit in the form of demand draft drawn in favour of DDO, MNRE, New Delhi and should be enclosed with technical bids.** The financial bid should be submitted in separate sealed envelope. Technical bid without Demand Draft will be rejected outright.
- v. Any offer containing both the technical and financial bids in the same envelope will be rejected outright. The incomplete tender in any respect will also be rejected.

29/4/18

4. **Evaluation of technical bids**

The Combined Quality Cum Cost Based Selection (CQCCBS) approach shall be adopted for selection of the Consultant, whereby the technical proposals will be allotted weightage of 70% while the financial proposals will be allotted 30% weightage. The weightage for the technical evaluation shall be assigned as under:-

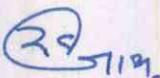
S.No.	Head	Marks
A	Concept, 3-D drawings /Presentation	30
B	Past experience of the Firm in exhibitions of Union/State Government/PSUs (documents substantiating the claim should be enclosed)	25
C	Award/Commendations for fabrication of pavilions/ stalls in International, National and State level exhibitions(documents substantiating the claim should be enclosed)	10
D	Professional Team of the Consultant(documents substantiating the claim should be enclosed)	05

5. The bidders whose technical bids are found complete in all respects, will be required to make a Presentation on the issue before the Consultancy Evaluation Committee of MNRE. The financial bids will be opened only of those bidders whose technical bids would be complete in all respects as per tender document and such bidders should score **a minimum of 35 Marks out of 70 Marks** in the technical evaluation. The Financial Bids will carry a total of 30 marks. The final selection would be made on the basis of **Combined Quality Cum Cost Based Selection (CQCCBS) approach**.

6. In case of delivery by post, the bids complete in all respect, should reach the Under Secretary, I&PA Division, Ministry of New & Renewable Energy, Block No.14, CGO Complex, Lodhi Road, New Delhi-110003 **on or before 05 March, 2018 by 11: A. M.** In case of delivery by hand, it should reach the Under Secretary (I&PA), Ministry of New & Renewable Energy, Room No.1002, Pandit Deendayal Antyodaya Bhawan (previously known as Paryavaran Bhawan), C.G.O.Complex, Lodhi Road, New Delhi 110003 by **11.00 A.M. on 05 March, 2018** and should reach there before the above mentioned date and time.

7. The decision of the Ministry with regard to selection of agency will be final and binding and no communication in this regard will be entertained. The Ministry will also have a right to amend the pre-qualification/selection criteria before opening the financial bids.

8. The Ministry reserves the right to reject any tender or all tenders without assigning any reason thereof and the decision of the Ministry will be final and not be liable to show any reason thereof. Tenders received after the due date and time will be rejected.


(Raghunath)

Under Secretary (I&PA)
Telephone : 01124360707 (1002)